**Music For Healing & Transition Program TM, Inc.**

**Job Announcement**

The Music for Healing & Transition Program, Inc. (MHTP) is taking applications for a

**Teacher position for Module 4.** Module 4 is taught from the teacher’s home through live, interactive videoconference. The teacher must have a reliable, stable internet connection and computer equipment with a video camera and microphone to allow the teacher to use the Zoom videoconference platform. Information about Zoom requirements can be found at: <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-and-Mac>.

***Please see “Requirements for Application” below.***

MHTP Teachers are employed as independent contractors on an annual contract, with eligibility for annual renewal. Salary for Module 4 Teachers is $800.00 per module. Teachers from this recruitment will teach an average of 4 - 6 times per year.

MHTP is an equal opportunity employer. MHTP prohibits discrimination in all of its programs and activities on the basis of gender, race, color, national origin, age, disability, or sexual orientation.

Module 4 Teachers need the following experience and qualifications as pre-requisites for applying:

* Must have substantial experience in the field as a CMP and at the time of employment by MHTP must be a working CMP.
* Must be experienced in marketing techniques and private business management.
* Must be able to improvise fluently with an understanding of musical modes and scales.
* Must be able to work with singers and students who play different instruments in the context of the module curriculum.
* Must have experience in the Knowledge, Skills, and Abilities factors (listed below).

If an applicant is selected as a new MHTP teacher, there is a required training process. All expenses (travel, food, lodging, incidentals, etc.) related to the training are covered by the teacher-in-training, not by MHTP. This training includes the following activities:

* Read all books for the assigned module and write a short book report on each.
* Observe the assigned module being taught by a current MHTP Teacher (once or twice, depending on MHTP staff assessment).
* Teach the assigned module, *without pay or reimbursement for expenses,* while being observed by an experienced Teacher.
* Receive a favorable recommendation from the observing Teacher, Area Coordinator, and Faculty Administrator.
* Agree to, and sign, the MHTP Teacher Contract (reviewed for renewal each year, based on teacher performance).
* **REQUIREMENTS FOR APPLICATION** Interested applicants must submit the following materials *electronically* to the MHTP Board President (see “Application Process” below):
1. Your current resume. Include details of therapeutic music positions (paid and unpaid) and all relevant teaching positions you have held.
2. Your written responses explaining how you have gained the Knowledge, Skills, and Abilities (KSAs) listed below. **Address each of the KSAs individually.**
3. Your written response to the following question:

“Please reflect on and tell us why you would like to become a teacher for MHTP.”

**APPLICATION PROCESS**

**Applications must be received by (October 3rd.). Please send all materials listed above *electronically* to the MHTP Board President, Carol Spears, at: caroljspears@cs.com**

Applicants will be rated based on their qualifications for this position as shown by the education, experience, and training related on their resume and responses to the KSAs. Paid and unpaid experience will be considered. Please **be specific and detailed in responses to the KSAs.**

**Knowledge, Skills, and Abilities Required for Incumbent:**

1. Fully knowledgeable about MHTP policies, procedures, and history, and keeps up to date on changes as issued by the MHTP Board of Directors. Ability to completely support the MHTP mission, policies, and teaching requirements.
2. Ability to completely understand and implement Module 4 curriculum, including any audio-visual teaching tools, live videoconference teaching, and required readings.
3. Experience in developing and maintaining a private business or contract work as a CMP; knowledge about standard business practices.
4. Knowledge of musical theory. Possession of appropriate musical skills, and ability to work with students of many different kinds of instruments and voice in the context of the module curriculum.
5. Skilled in using, musically demonstrating, and explaining all practices and concepts that are specific to MHTP, e.g., Unitative Listening, the Patient Conditions and appropriate Musical Styles, and improvisation.
6. Extensive first-hand knowledge of playing as a CMP at the bedside of patients in medical facilities and the ability to share those experiences as appropriate in the classroom setting.
7. Demonstrated abilities and experience in teaching the adult learner; knowledge of key adult learning and teaching concepts.
8. Ability to complete, in a timely manner, all administrative tasks as described in this Job Description, as assigned by Supervisor, and as in Teacher’s Guide and Teacher Contract.
9. Ability to work with the Faculty Administrator, Curriculum Reviewer, and Area Coordinators in a professional manner, with flexibility as needed.